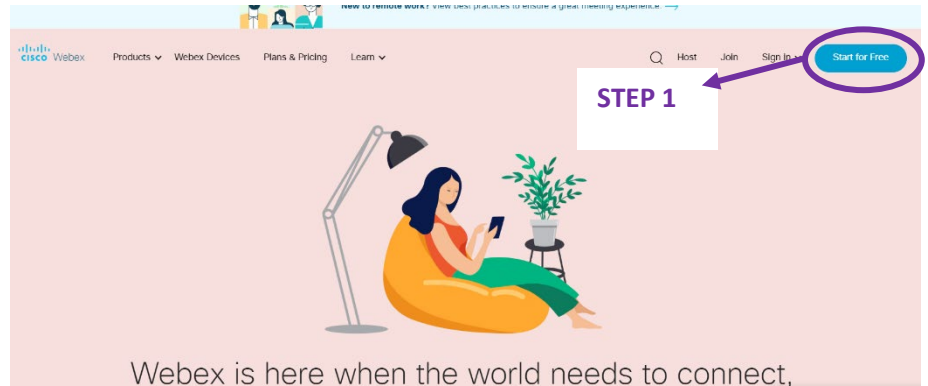


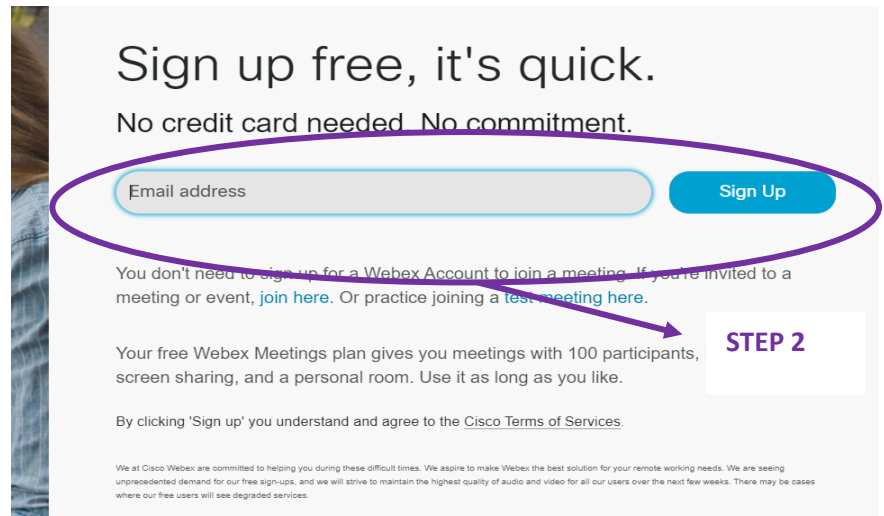
## CREATING YOUR CISCO WEBEX ACCOUNT USING A DESKTOP COMPUTER/MAC

### ACCOUNT SETUP

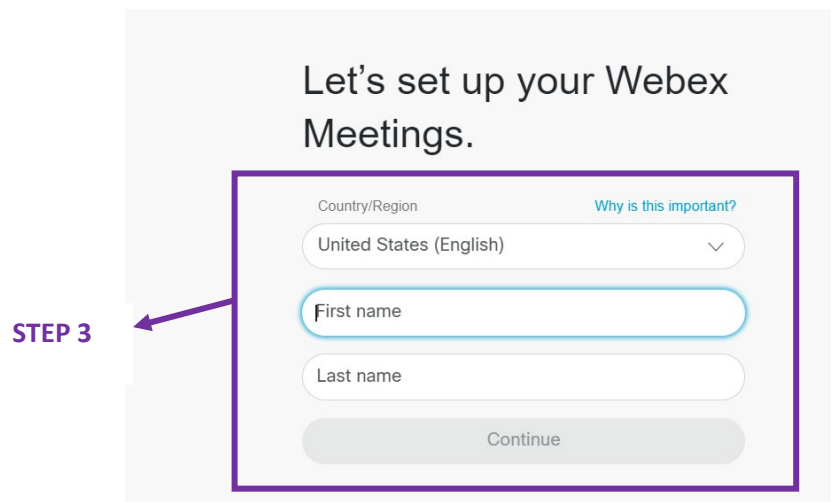
**STEP 1:** Access the Cisco WebEx Homepage <https://www.webex.com/> and click the start for free button.



**STEP 2:** Enter your email address and click the sign up button.



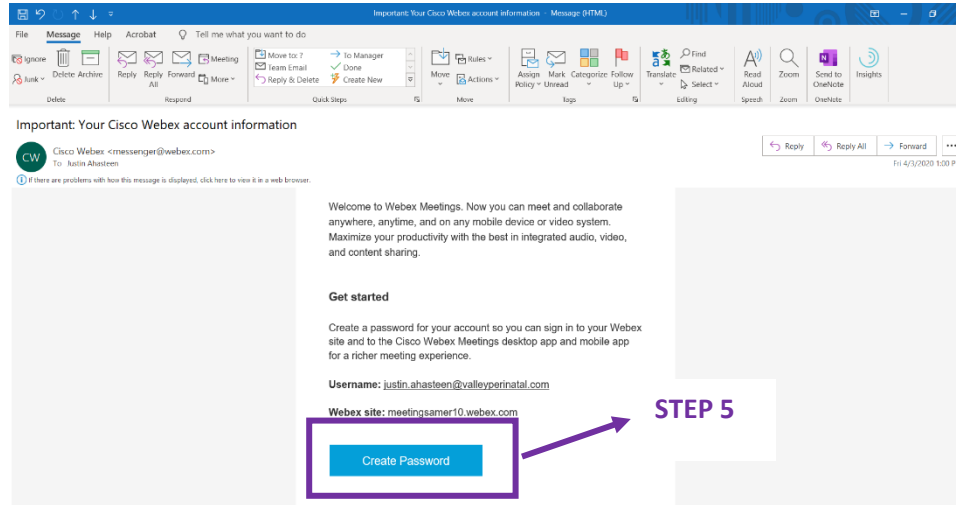
**STEP 3:** Fill in your first and last name. Once completed, click on the continue button.



# CREATING YOUR CISCO WEBEX ACCOUNT USING A DESKTOP COMPUTER/MAC

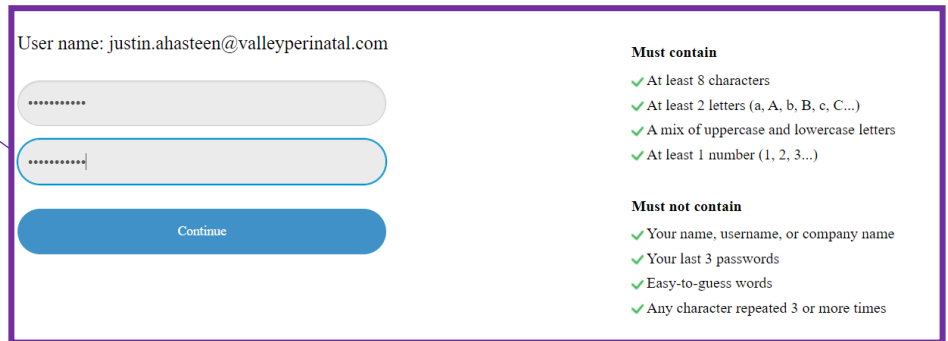
**STEP 4:** Check your email for a confirmation link.

**STEP 5:** Click on the create password button.



Create a password for your account so you can sign in to your Webex site and to the Cisco Webex Meetings desktop app and mobile app.

**STEP 6:** Create a new password following the security requirements.



The screenshot shows the password creation form. The user name is "justin.ahasteen@valleyperinatal.com". There are two password input fields, each with a strength indicator. A "Continue" button is at the bottom. To the right, the security requirements are listed:

- Must contain**
  - ✓ At least 8 characters
  - ✓ At least 2 letters (a, A, b, B, c, C...)
  - ✓ A mix of uppercase and lowercase letters
  - ✓ At least 1 number (1, 2, 3...)
- Must not contain**
  - ✓ Your name, username, or company name
  - ✓ Your last 3 passwords
  - ✓ Easy-to-guess words
  - ✓ Any character repeated 3 or more times

**STEP 7:** You are now set up to use Cisco WebEx!

